

## UNIVERSITY RULES FOR FINANCING LONG-TERM AND SHORT-TERM MOBILITY FOR STUDIES AND PLACEMENTS WITHIN THE ERASMUS+ PROGRAMME WITHIN THE AGREEMENT NO. 2024-1-PL01-KA131-HED-000199774

1. As part of the Erasmus+ programme, students and doctoral students are eligible to participate in:
  - A. long-term physical mobility for studies or placements - **from 2 to 12 months**;
  - B. short-term mixed mobility for studies or placements (combination of physical mobility with a mandatory virtual component) - **from 5 to 30 days**;
  - C. short-term mobility for doctoral students for studies or placements - **from 5 to 30 days**.

Each Participant qualified for a mobility (student, doctoral student and, in the case of placement, also a "recent graduate"<sup>1</sup>) will receive the following funding from the University:

### For long-term mobility for study and placements:

**Individual support** to cover the costs related to travel and stay for the period declared in the agreement, concluded between the student and the university, represented by AMU Rector, according to the following monthly rates:

**GROUP 1** – Denmark, Finland, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, Sweden, Austria, Belgium, Cyprus, France, Germany, Greece, Italy, the Netherlands, Malta, Portugal, Spain, Czech Republic, Estonia, Latvia, Slovakia, Slovenia – studies: **EUR 670**; placements: **EUR 820**;

**GROUP 2** – Bulgaria, Croatia, North Macedonia, Hungary, Latvia, Lithuania, Romania, Serbia, Slovakia, Slovenia, Turkey – studies: **EUR 600**; placements: **EUR 750**;

### Supplement to individual support for participants with fewer opportunities

A long-term mobility participant who meets the criteria included in the definition of "participants with fewer opportunities" shall receive a top-up to the individual support of **250 EUR per month**;

Participants with fewer opportunities cannot be participants with zero funding from Erasmus+ Programme.

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<sup>1</sup> Recent graduates must be recruited during their final year of study and must have taken and completed a placement abroad within one year of graduation.

## For short-term mobility for studies and placements:

**Individual support** to subsistence and travel costs of 79 EUR per day up to 14 days of activity and 56 EUR per day between the 15<sup>th</sup> and 30<sup>th</sup> day of activity.

### Supplement to individual support for participants with fewer opportunities

A short-term mobility participant who meets the criteria included in the definition of "participants with fewer opportunities" in the case of studies mobilities will receive a supplement to the individual support of **100 EUR** for the duration of the mobility from 5 to 14 days and **150 EUR** for the duration from 15 to 30 days.

The participants of all types of mobilities will additionally receive a **lump sum for travel costs**. The amount of the lump sum depends on the distance the participant has to travel from the place of departure to the place of mobility. The place of commencement of travel is the address of the University's headquarters. The amount of the lump sum for travel costs will be increased if the "**green travel**" requirements are met. To calculate the distance, the University uses the official calculator developed by the European Commission and available on the website: [http://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator\\_pl](http://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator_pl)

The lump sum for travel costs shall be awarded according to the following rule:

| Distance             | Lump sum | „green travel”* |
|----------------------|----------|-----------------|
| Od 0 do 99 km        | 23 EUR   |                 |
| od 100 do 499 km     | 180 EUR  | 210 EUR         |
| od 500 do 1 999 km   | 275 EUR  | 320 EUR         |
| od 2 000 do 2 999 km | 360 EUR  | 410 EUR         |
| od 3 000 do 3 999 km | 530 EUR  | 610 EUR         |
| od 4 000 do 7 999 km | 820 EUR  |                 |
| ≥8 000 km            | 1500 EUR |                 |

\*„green travel” is the travel using low-emission means of transport – bus, train, carpooling (at least 2 people traveling together in a car belonging to the one of them on the same route and for the same purpose). Same purpose is understood as a travel for studies/traineeship under the Erasmus+ program.

In the case of a travel up to 499 km, participants should use the low-emission means of transport.

”Participants with fewer opportunities” include:

| Persons                                | Criterion on the basis of which an additional support will be awarded  |
|--|--|
| Participants with disabilities         | Disability certificate   |
| Participants from deprived communities | A mobility participant who in the semester preceding the departure received a social scholarship, defined in accordance with the <i>Act of 20 July 2018 - Law on Higher Education and Science (Journal of Laws of 2021, item 1630, as amended)</i> |

## Support for inclusion

Support for a participant whose health-related condition makes participation in mobility impossible without additional financial support. Support is granted on the basis of an application submitted by the mobility participant to the National Agency via the University. The application is submitted when the estimated costs resulting directly from mobility exceed the allocated funding in the form of Individual Support and Supplement to Individual Support. Reimbursement of costs incurred in connection with the inclusion support will be made on the basis of financial evidence provided by the Participant confirming that additional costs were incurred.

The final amount for the period of funded mobility will be determined by multiplying the number of months/days by the applicable monthly/daily rate for the country concerned. For long-term trips, in the case of an incomplete month, the support amount will be calculated by multiplying the number of days in the incomplete month by 1/30 of that amount.

An increase in the support rate from the amount announced by the National Agency is not possible.

The Participant will be paid 90% of the amount specified in the agreement in the category of individual support and 100% in the category of travel costs. The submission of the obligatory individual report in the *on-line system* by the Participant and the will be treated as the Participant's request for payment of the remaining support amount.

The University guarantees the grant for a period no longer than originally agreed in the agreement. This means that if the confirmed period of stay at the organisation is longer than indicated in the agreement or possible annex to the agreement, the **additional number of days will be treated as a "zero support" period.**

In the case of long-term student mobility, without prejudice to the obligation to respect the minimum duration of the project, if the confirmed period of stay in the organisation is shorter than that agreed in the agreement or any annex to the agreement, and the difference is greater than 5 days, a refund of the part of the support proportional to the shortened stay will be required.

Participants in long-term mobility are subject to a margin of tolerance of 5 days in relation to the period of stay in the organisation originally agreed in the agreement or any annex to the agreement. In case of a confirmed period of stay shorter or equal to 5 days in relation to that initially agreed in the agreement or any annex to the agreement, **no refund will be requested.**

In the case of short-term student mobility, without prejudice to the obligation to respect the minimum duration of the project, if the confirmed duration of stay at the organisation is shorter

than that agreed in the agreement or any annex to the agreement, a refund of the part of the support proportional to the shortened stay **will be required**.

The University does not provide financial support to students who, with the consent of their home faculty and the approval of the host institution, decided to extend the planned period of mobility by another semester. The support in such a situation will be considered as zero. A possible decision on awarding a support depends on obtaining additional funds as a result of redistribution made by the Erasmus+ National Agency.